Operating Manual

Your guide to the StatLab

**PiSmart Dual Hopper Slide** Printer

PISMART-S2



# **Company Information**

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## Purchase and Service Contact:

StatLab Medical Products

2090 Commerce Drive

McKinney, TX 75069

Telephone 1-800-442-3573

www.StatLab.com



This instrument conforms to the essential requirements of:

Low Voltage Directive 2006/95/EC

# Symbols

The following symbols and conventions may be used throughout this document and on the instrument:



This symbol is used on the equipment, or in a document, to indicate that instructions must be followed for safe and correct operation. If this symbol appears on the instrument always refer to the operator guide.



This symbol is used on the equipment, or in a document, to warn that harmful chemicals are used with the instrument. Refer to the material safety data sheets for the chemicals used. Always act with common sense and be aware of local laboratory procedures. Take suitable precautions.



Manufacturer

A WARNING IS GIVEN IN THE DOCUMENTATION IF THERE IS A DANGER OF PERSONAL INJURY OR DAMAGE TO THE EQUIPMENT OR SAMPLES.

Note

Notes give additional information about a job or instruction, but do not form part of the instruction.

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## **EMC Statement**

This equipment complies with the emissions and immunity requirements of EN 61326-1:2013.

This equipment has been designed and tested to CISPR 11 Class A.

This equipment is intended for use in a laboratory environment, by a trained and qualified professional. In a domestic environment, it may cause radio interference, in which case it may be necessary to take measures to mitigate the interference.



Do not use this instrument in close proximity to strong electromagnetic radiation as these may interfere with the proper operation. The electromagnetic environment should be evaluated prior to operation of the device.

# Safety Information Introduction

Pyramid Innovation Ltd instruments are designed for convenient and reliable service; however, improper use or handling by a user may damage the instrument, or cause a hazard to health.

Any problems and queries should be referred to your Pyramid Innovation Ltd service department.



The following sections contain important information for the safe setup and use of the instrument, and should be read and understood by the user before using the instrument

# General Safety



This instrument, as supplied, conforms to IEC61010-1 issue 2010; however, the addition of chemicals introduces potential hazards. Good Laboratory Practice must be employed and consideration must be given to the potential for hazard when dealing with these chemicals.



Do not remove any panels or access covers, unless specifically instructed to do so. The instrument does not have any user serviceable parts. Potentially lethal voltages are present inside the instrument.



The instrument is only connected to the Mains Power Supply using the supplied power adapter and detachable mains lead. For replacement power adapter, ask your local distributor.



The instrument must be properly connected to a good earth, (ground) via the Mains input supply and positioned such that it is possible to interrupt the Mains supply at the source by removing the plug from the socket.



Use only factory approved accessories or replacement parts within the instrument.



If this instrument is used in a manner not specified by Pyramid Innovation Ltd, the protection provided by the instrument may be impaired.



Any problems and queries should be referred to your Pyramid Innovation Ltd supplier.



Correct maintenance procedures are essential for consistent performance. It is recommended that a Maintenance Contract is taken out with our service department.



Any maintenance or service work required may only be carried out by trained personnel.



The instrument should be placed on a suitable level surface and not in direct sunlight.



Only use cleaning agents recommended in the Operator Guide.

# Chemical Safety

The introduction of chemicals creates potential hazards. Pyramid Innovation Ltd has adopted the following position with regard to the subject of volatile chemicals used in laboratories:



Do not use harmful chemicals or solvents to clean the instrument.

The operator is fully aware of the contents of the specification documents detailing the properties of the chemicals they are using.

The operator has carried out any legally required assessments of chemicals used and is using good laboratory practices.

## **Environment**

This instrument is required to comply with the European Union's Waste electrical and Electronic Equipment (WEEE) Directive 2012/19/EU. It is marked with the following symbol:



At the end of the product life it must be recycled in accordance with local regulations. It can be returned to a Municipal Collection Facility or to the retailer when a replacement is purchased. Where applicable this facility will be ordered by the Product dealer.

Further information on Pyramid Innovation Ltd compliance with these directives, the recyclers in your country and information on Pyramid Innovation Ltd products which may assist the detection of substances subject to the RoHS Directive are available from your distributor.

# Warranty Statement

Pyramid Innovation Ltd are proud of their quality, reliability and of our after-sales service. We continuously strive to improve our service to our customers.

Please ask your distributor representative about service contracts which can help maintain your instrument in an optimal operating condition.

Warranty provisions necessarily vary to comply with differences in national and regional legislation. Specific details can be found in the delivery documentation or from your dealer or representative.

Please note that your warranty may be invalidated if:

- This instrument is modified in any way, or not used as intended by Pyramid Innovation Ltd.
- Accessories and reagents which have not been approved by Pyramid Innovation Ltd are used.
- The instrument is not operated or maintained in accordance with instructions.
- The installation of the instrument was not conducted by a certified Pyramid Innovation Ltd representative.

# **Operator Guide**

## How To Use This Guide

#### Introduction

The printer is designed to print directly onto laboratory microscope slides with colour frosted writing patches. The operator is responsible for ensuring the accuracy of the information printed onto the microscope slide.



Using slides other than the ones recommended may cause irrevocable damage to the instrument. Please see Appendix A for a list of recommended slides.

## Recommended cleaning method

This section provides guidance on cleaning the slide printer

## **Getting Started**

This takes you through from opening the box to printing a test slide.

#### **Printer Operation**

This takes you through the process of creating and printing slides.

#### **Printer Configuration**

This takes you through the various printer settings and configuration options.

# Recommended Cleaning Method

The outer case can be cleaned using a soft cloth dampened with a mild detergent, Alcohol or a glass or multi-surface cleaning product.

The touch screen can be cleaned with commercial glass cleaning solution. The printer power should be turned off prior to cleaning the touchscreen. Dampen a soft cloth or paper towel or spray directly onto the touchscreen, wipe immediately.

The dispense mechanism and outlet can be cleaned using compressed air much like you would a keyboard. The power should be turned off prior to cleaning the unit.

# Getting started

## Turning on the printer for the first time

Connect the appropriate mains power lead to the power adaptor.

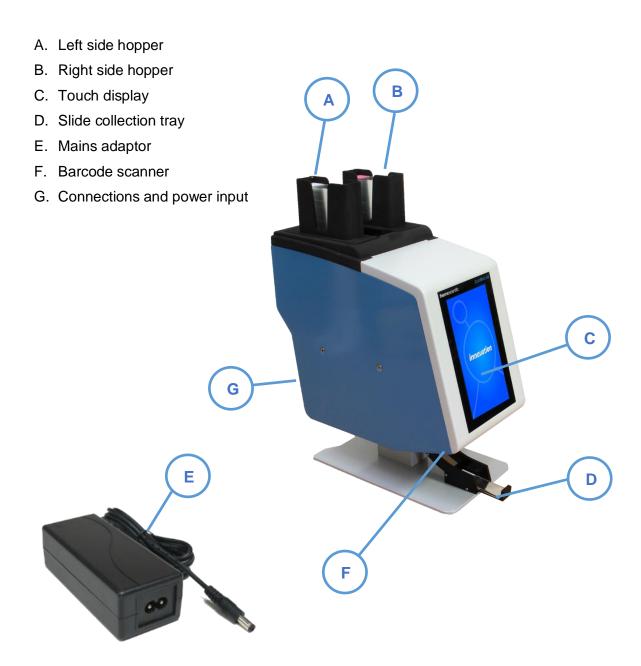
Plug the round 24V plug into the power socket at the back of the printer.

Plug the mains lead into the wall socket

Warning – Before powering the unit on, you must ensure the tipper is in the down position. Failing to do so, may result in incomplete initialization of the printer.

To turn the printer on or off, press the power button on the back of the printer.

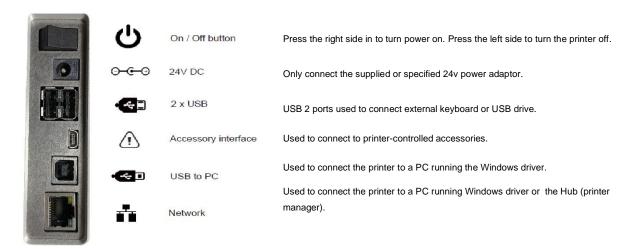
Wait for the printer to run through its initialisation process which checks that the internal mechanism is operating correctly.



## Back panel and connections

At the back of the printer there are a number of connections including the 24v DC power adaptor.

Signal connections suitable only for connection to equipment meeting the requirements of clause 6.3 of IEC 61010-1 or the SELV requirements of IEC 60950-1, 2014.



## Scanner

The barcode scanner mounted under the left front edge of the slide printer uses an LED light source requiring no special eye protection. The scanner has a motion sensor that activates the scanner function and illumination. If the sensor sees no motion for a period of time, the illumination will cycle off – the area under the scanner will remain dark. When in standby mode, the motion sensor continues to monitor the area and will come out of standby mode as needed when motion is detected.

The scanner is programmed to read the Datamatrix code, QR code and Code 128 barcodes by default. Additional codes can be activated, contact your local distributor for details.

# **Printer Operation**

The printer is designed to print the slide label image that is currently displayed on the printer display. The front of the unit is a high-definition, touchscreen display. To operate the unit, press specific areas of the screen to activate buttons and functions; these functions are intended to be obvious.

A barcode scanner is built into the front left-hand corner of the printer. The scanner is motion activated and will project a thin Green bar onto the table surface. This bar is an LED aimer that will indicate the area where barcodes should be placed in order to read the data from the barcode into the printer software. Barcodes printed on paper or other objects can be placed under the scanner for decoding. The barcode scanner intentionally reads only specific symbologies, by default, Datamatrix, QR and Code 128 will be decoded.



Before attempting to print slides, the hoppers will need to be filled with slides, please refer to the list of approved slide types later in the operator guide.

The slides must be loaded with the colour writing surface facing up and toward the rear of the unit. The slides when loaded correctly should lay flat in the hopper; there are finger slots on each side of the hopper to make loading easier.

Slides should not be loaded while the printer is in operation.

To print a slide, press the play button on the clear area of the displayed slide image.

The built-in software enables you to:

- Print individual slides
- Create and print sequences of slides
- Edit slide data
- Change the template used to print slides

Design your own templates using different fonts and barcode types

- Set fields to automatically increment
- Setup templates to accept data from scanned barcodes or LIS input
- Edit and delete slides within a sequence of slides
- Print individual slides within a sequence of slides
- Save a sequence of slides as a Protocol to be used again

The twin hopper slide printer can print slides from the following input methods:

- Label images designed using external software or programs
- Internal designed labels using the scanner to capture required data
- Internal designed labels using data files from LIS or other external source



## Ribbon Meter

The ribbon meter icon is located on printer status bar. The meter indicates the approximate ribbon that remains on the supply spool. The meter has three indications. When the supply is between full and low, the indication will be Green. When it is getting low, it will indicate two Yellow bars. When it is critically low, it will indicate one Red bar.

# Changing the Ribbon

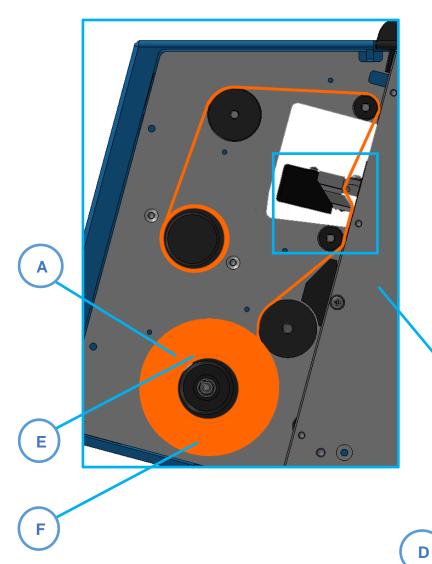
The printer is supplied with one ribbon preloaded inside the twin hopper slide printer. The ribbon will last approximately 12,000 slides before a new ribbon is required.

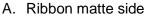
Use only Pyramid Ribbon Product Ref: P21101-E. The proper ribbon can be identified by the Red core, this Red side of the ribbon core should always face out and can be seen when the ribbon is loaded correctly. Using other printer ribbons may cause damage to the slide printer or render the slide label ID

unreadable. The ink used on the Pyramid Innovation thermal transfer ribbon is resistant to

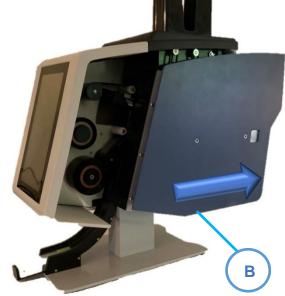
standard laboratory chemicals including Alcohols and Xylenes. To change the ribbon, remove the old ribbon and spools. Install the new ribbon and feed through the

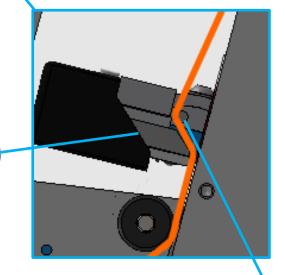
printer using the diagram below.





- B. Sliding door
- C. Ribbon guide pin
- D. Print head
- E. Collection spool
- F. Supply spool

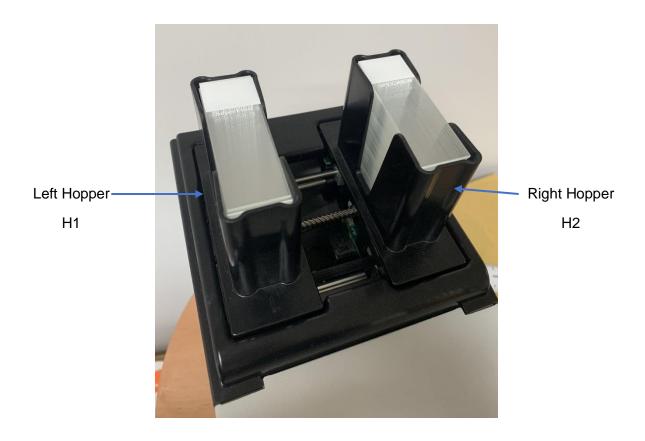




# **Loading Slides**

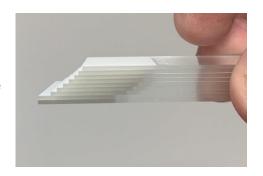
The twin hopper slide printer can select between two integrated slide hoppers and one manual load position. Prior to use, the two integrated slide hoppers should be loaded with slides.

The slide hoppers have a capacity of approximately 72 slides. The slides should never be stacked above the top of the hopper as they could fall from the top if stacked too high. The slide hoppers will need to be attached to the top of the twin hopper slide printer. The two hoppers are identical and can be placed on either the left or right side of the printer. The two flat surfaces of the hopper are marked with an "L" and "R" which indicates the correct orientation. If the "L" is facing forward, the hopper can be attached on the left dispense position. If the "R" is facing forward, the hopper can be attached on the right dispense position.



## To load slides into the hopper:

- Pick up approximately 10 slides, the painted end of the slide should be facing up.
- 2. Tilt the stack at an angle as shown
- 3. Lower the stack down into the hopper at a slight angle allowing the coloured end to contact the bottom of the hopper first. The colour-end of the slide should be to the back of the hopper with the writing surface up. When the slides contact the bottom of the hopper, release the slides; they should fall flat into the hopper.
- Add slides as necessary until the hopper is full the slides should never be stacked higher than the top of the hopper.





## Slide Selection

Slide selection is important as it is the most significant factor that determines print quality of the printed slide label. Slides that are flat and smooth will print significantly better than slides that are uneven or have rough surface finish at the painted end of the slide. Manufacturers of microscope slides may have slide types which work better than others in thermal transfer printers. This operator guide includes a list of slides which have been tested and are approved for use in the Twin Hopper slide printer. Slides that are not listed in this manual as approved for use in the Pyramid Innovation printer can be used, but must be validated for print quality by the end user.

Every slide manufacturer will see some level of surface variation from batch to batch and often throughout the year. This variation may affect print quality or slides sticking together – they may be difficult to separate when being dispensed. Any slides issues should be reported to the slide manufacturer for resolution.

# Main User Interface



# **User Mode**

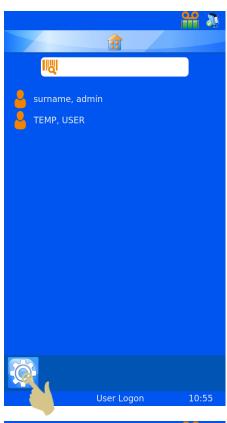
## Adding a new user

The printer will power up with User Mode enabled, a single admin user and temporary user will be displayed.

To add a new User

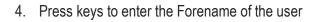
1. Press the settings button.

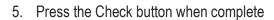
2. Press the User Button

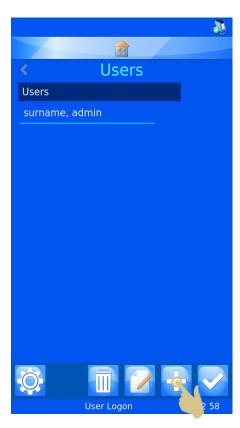




3. Press the + button



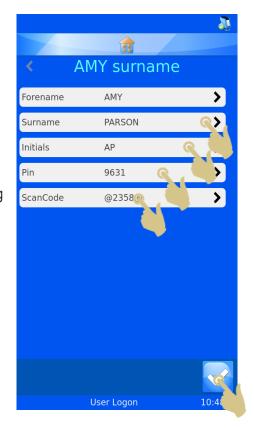






- 6. Select Surname and enter the correct information
- 7. Select Initials and enter the correct information
- 8. Select PIN and enter a pin number (each user PIN must be unique)
- Enter a scan code if needed this code will be used to automatically log a user in or out when a barcode containing the code is scanned
- 10. Press the Check button, then press the Home button

Special Note: The scan code must be a sequence of characters that would never be used to create a slide label.



## To log into the system

1. Select the correct user and enter the passcode.



- 3. Press the check button
- 4. Once the correct code is entered, the home screen will be displayed. If the incorrect code is entered, the user screen will be displayed.





The system can now be used for printing. To enter additional users, repeat the steps for additional users.

NOTE: EACH USER MUST HAVE UNIQUE INITIALS, PASSCODE AND SCANCODE FOR THE SYSTEM TO OPERATE PROPERLY.

To log out of the system, simply press the Home button. If the system is set to use a Logon timeout, the printer will log out automatically after the set time. If the Logon timeout is set to never, the unit will not automatically log the user out.





To log into the system using a scan code, simply scan a barcode with the correct SCANCODE embedded, when this code is scanned, the home screen should appear.

Once at the home screen, scanning the barcode again will log the user out and the User screen should be displayed.

## **User Properties**

The User Properties menu can be used to set preferences used by the system. To access the User Properties menu:

- 1. Press the Settings button
- 2. PRESS THE USERS BUTTON
- 3. PRESS THE SETTINGS BUTTON
- 4. THE USER PROPERTIES MENU SHOULD APPEAR.





#### **User Control**

To disable User Mode, uncheck the box next to User control.

## **Logon Timeout**

To set a Logon timeout, press the Logon timeout button and select the desired time. This time will automatically log the user out after a period of inactivity by the user.



Once the user has logged in, the printer is ready to print slides. The default Template is displayed.

## Home Screen

The home screen is used to display the status of the slide printer, create slide labels and control printing.

#### A. Printer Status Bar

The top bar of the display shows the printers status.



Ready

Printer is ready to print.



Busy

The printer is printing or busy.



Indicates remaining ribbon

## B. Home button

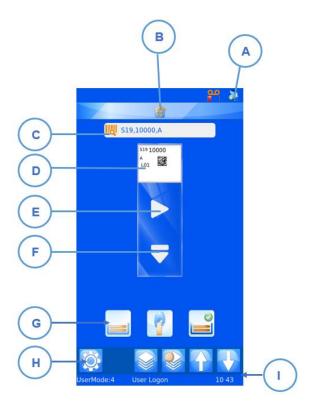
The home bar appears on all software screens. Pressing this bar from anywhere will bring you back to the home screen. If pressed at the

home screen, the current user will be logged out and the User-login screen will be displayed.



The scanner bar displays data scanned using the integrated scanner or typed into the on-screen keyboard. To enter data into this box using the keyboard, press the scanner box to open the keyboard entry mode.

Special Note: if the scanner box contains data, no images from the windows driver will be displayed in the print queue.



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#### D. Template

Shows the data that will be printed on the slide. To edit the label, touch the middle of the template.

#### E. Play Button

Pressing the Play button will start the print process

#### F. Eject Button

Pressing the down arrow will initiate a slide eject sequence.

#### G. Slide Dispense Bar

Pressing these buttons will make activate the input selection (Left Hopper, Manual Load or Right Hopper)

#### H. Settings Bar

Buttons on the settings bar will change based on the functions available. Buttons will be added or removed automatically as the screen or information changes to allow or disallow operations. The buttons will be explained further throughout the operator manual, however common buttons are:



Check button, this button might also be referred to as confirm or OK, when pressed any changes will be saved or processes confirmed.



Cancel, this button cancels the current action



Settings, this button opens the settings menu within the software item



Trash bin or Discard, this button allows the user to delete selected items



Edit, this button allows the user to edit selected items

#### I. Status Bar

Displays status information such as time and template information.

## **Printing Slides**

The Twin Hopper slide printer is designed to print slides on-demand. The displayed label shows what will be printed on the slide. This section applies to printing slides regardless of the method in which the slides were placed into the print queue.

To print a slide, press the hopper button or play button. Either of these will initiate a slide dispense and print. The user interface is designed so that processes can be performed with as few key presses as possible. The active hopper will have a check button displayed on the active hopper button. In the image below, the right hopper selection is indicated. If the play button is pressed, a slide will be dispensed from the right hopper.



#### Slide Dispense Bar operation

The three buttons on the slide input bar represent the left, right and manual slide input positions. When one of these buttons are pressed, the dispense process will be initiated from the corresponding position.

If the left hopper button is pressed, a slide will be dispensed from the left hopper and the left hopper will become the active position.

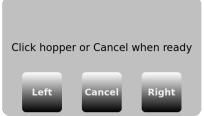
If the center hopper (manual dispense) button is pressed, the dispense arm will move to the center and be raised to the dispense position, the manual dispense will become the active position.

If the right hopper button is pressed, a slide will be dispensed from the right hopper and the right hopper will become the active position.

Pressing the play button will dispense all slides in the queue from the active hopper position.

In the event the printer is unable to dispense a slide for any reason, an error message box will appear on the main screen. The error message will define the general dispense error as well as instruction and buttons that allow the user to recover the instrument.

The error description should be noted and the on-screen instruction followed. If a jam event occurs, the instruction will request the user clear the jam before pressing any recovery buttons. Once obstructions are cleared,



pressing a recovery button will instruct the printer how to continue operation. If for any reason the slide printer is unable to recover, a power cycle will be needed to recover the printer.

Pressing the Left or Right key will cause the unit to reset and dispense from the left or right hopper. Pressing the Cancel button will cause the unit to reset and remain idle awaiting further user instruction.

Some dispense and print errors will occur after the printing process has been performed. The printer may be uncertain that a fully printed label has been printed. When clearing any printing or dispense errors, care should be taken to avoid second prints of the same slide data. Where slide labels have been successfully printed, the cancel button should be pressed and the queue inspected and cleared of any duplicate labels.

#### Printing a batch of slides

When multiple slides are in the queue, the label selection or print order may be modified using the left and right arrow buttons on the main screen.



Moves slides left



Moves one slide



Moves slides right



Moves all slides



Pressing the move one slide arrow once, will move one slide to the left side of the queue. The printer will always print the front slide first, then continue to the right until all slides are printed, then will print the left side.



## **Reverse Order Printing**

The operator may choose to print slides in the queue in the reverse order in which they were sent to the queue.

To print in reverse order, create the slide batch and press the Move All Slides Left button, then begin printing.

Once the slides are printed, the first slide ordered will be at the top of the stack in the slide collection.



## Slide Queue Quantity

1:4

The Numbers at the top center of the home screen indicate the total number of slides in the queue and the position of the front slide within that queue.

## Deleting slides in the queue

Once slides are in the queue, individual or all slides can be deleted from the queue. To delete all slides, press the X button to delete the entire queue of slides.



## Press this button to delete all sides in the queue

To delete individual slides, use the trash bin button. Pressing this button will delete the front slide only. Any slides to be deleted, must be moved to the front position prior to pressing the trash bin button.



Trash bin or Discard, this button allows the user to delete the slide at the font of the queue.

It should be noted that the slide output holds only 10 slides. When printing batches of more than ten slides, care should be taken to remove slides in a timely manner so that slides do not flow over the top of the collection bin.

# Settings Menu



#### **Home Button**

When pressed from any screen, any changes will be saved and the main printing screen will be displayed. If the Home screen is being displayed and the home button pressed, the user will be automatically logged out and the user list screen will be displayed.



#### **Back Button**

When pressed, any changes will be saved and the previous software menu will be displayed.



## Settings Menu Icons

When any of the settings menu icons are pressed, the appropriate menu item will open.





## About Menu

Provides information regarding the printer's software and general information.

#### Shows:

- Software version
- Firmware version
- Count of total slides printed
- Machine ID



# Date & Time Menu

To set the time and date, press Settings and the Calendar Icons.





If the printer is connected to a network or PC it is recommended that the USE NETWORK TIME setting is used. This will ensure the printer is synchronized with other systems in the laboratory.

To use the network time:

- 1. Place a check into the Use Network Time box.
- 2. Set the Region
- 3. Select a city in your same time zone
- 4. Press the check button



To Adjust the date and time manually.

The Region setting must have UTC selected and USE NETWORK TIME must be unchecked.

To adjust the date and time:

- 1. PRESS SETTINGS
- 2. PRESS THE DATE/TIME ICON
- 3. USE THE UP AND DOWN ARROWS TO SET THE CORRECT VALUES.
- 4. ONCE THE INFORMATION IS CORRECT AND THE DATE AND TIME AT THE TOP OF THE SCREEN IS CORRECT, PRESS THE CHECK **BUTTON**

Note: The Date and Time Data Items in Templates use the system date and time.





# Display Menu

## Screen grab

If this is ticked, the screen image can be saved to a USB stick by touching the bottom left corner of the display. This can be done from any software menu.

> Press here to save a screen image to the USB drive



## International Menu

## Languages

Changes the displayed language.

The default language is English, all slide printers ship set to English language.

To select a different language:

- 1. PRESS SETTINGS
- 2. PRESS THE GLOBE ICON
- 3. Press the Language button

  Select the required language
- 4. PRESS THE CHECK BUTTON
- 5. PRESS OK ON THE INFORMATION BOX, THE POWER WILL AUTOMATICALLY CYCLE, WHEN THE SLIDE PRINTER POWERS UP, THE NEW LANGUAGE SHOULD BE DISPLAYED.
- 6. TO SEE THE LANGUAGE CHANGE, YOU MAY NEED TO ENTER THE MENU SCREENS BY PRESSING SETTINGS.









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# Keyboard Menu



If selected the first character typed will be uppercase and then automatically switch to lower case.

If unselected, the type will remain in uppercase.

EXTERNAL KEYBOARD – It is possible to connect an external keyboard to the slide printer. The external keyboard can be used to enter data into specific data entry boxes. Only one model of keyboard is compatible with the slide printer, this is Accuratus part number: KYB500-K82A



## Network Menu

Network settings is used to connect the slide printer to networks and network services. The printer can be connected to networks via an RJ45 connector located at the back of the slide printer.

To establish this connection, with the power off, insert a standard network cable into the RJ45 connection on the back of the printer.

Plug the other end of the cable into a local network connection.

Power the printer on. Once the slide printer is powered and initialized, press the settings button, then the Network button, a network IP Address should be displayed.





#### **IP Address**

To connect to a network, select IP Address and select IP Type

DNS (IP address assigned by Network) or Fixed (IP address selected by user)

#### **MAC Address**

Displays the MAC Address of the slide printer

#### Name

Used to modify printer name – this is used when connecting multiple devices and is also displayed at the bottom of the home screen

#### Connect to Hub

Used to connect one or more printers to the HUB or Printer Manager

#### Data Port

Used to set a specific data port when connecting to a network (typical is 9100)



If connection to a network is successful, you should see an IP Address displayed in the box labelled IP Address. If the network is set up to automatically assign IP Addresses and DNS is selected, you should see an IP Address displayed.

If the network is set up to use static IP Addresses a fixed IP Address will need to be entered.

To set a fixed IP Address from the Network menu:

1. PRESS IP ADDRESS



2. PRESS FIXED TO DISPLAY THE FIXED IP SETUP MENU



3. ENTER THE APPROPRIATE INFORMATION INTO THE IP
ADDRESS, THE MASK AND THE DEFAULT GATEWAY FIELDS.
EACH BOX WILL OPEN WITH AN ONSCREEN KEYBOARD; ENTER
THE CORRECT INFORMATION AND PRESS THE CHECK BUTTON
TO CONFIRM NEW ENTRY.



4. WHEN THIS IS COMPLETE, POWER CYCLE THE PRINTER TO RESET THE IP ADDRESS.

Once the slide printer is connected to the network, it can receive information from other applications including the Pyramid Innovation Windows® print driver, Pyramid Innovation Hub, label design programs such as NiceLabel or other LIS applications.



#### Printer Menu

#### **Index Tape**

Advances the ribbon. The movement is a short distance if the advance system is working properly. If the ribbon moves a long distance (more than 1 cm) the advance system may be malfunctioning.

#### **Reset Printer**

The printer mechanisms will reset. You should hear the print head moving to the bottom and back to the top of the print cycle.

#### **Setup Password ON**

Activates password requirement at main screen to enter Administration menus.

#### Auto print ON

Activates automatic print start when sending images or text files to the printer. This feature does not work for internally generated labels created through keyboard input or scan.

#### Intelligent Slide Selection (Hopper Selection)

Intelligent slide selection automates the hopper selection. The Intelligent Slide Selection System can automatically determine the correct hopper from which to dispense. This is done by analysing the label image. The Slide Printer then automatically dispenses slides from the left or right hopper. A pane identifies the area of the image to be analysed and will select a specific





hopper based on print within this area. Intelligent Slide Selection is activated by checking the box "Use hopper selection".

The position and size of the pane can be adjusted through the hopper selection menu. The

default size and location will place this pane in the position shown to the right. The pane is shown in Red with the hopper displayed based on the settings; in this case it is the R (right) hopper.

The Intelligent Slide Selection when active, overrides all other hopper selection options.



#### Use Left hopper on empty

Sets the hopper selection. If checked, selects the left hopper when no print occurs inside the pane and the right hopper if print occurs inside the pane. If unchecked, will select the right hopper when no print occurs inside the pane and the left hopper with print occurs inside the pane.

#### Shown in image

When checked, the red pane will be displayed on the label image.

#### Location left

This sets the X position, the distance from the left edge of the label.

#### Location top

This sets the Y position, the distance from the top edge of the label.

#### Width

This sets the width of the pane

#### Height

This sets the height of the pane



# Software Menu

#### **Upgrade Software**

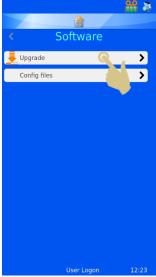
The software menu is used to upgrade the printer User-Interface software or to transfer the user configured settings. These can be uploaded to the printer from a memory stick or downloaded from the printer to a memory stick.

#### To Upgrade the software

The Upgrade function is used to install new user interface software files onto the printer. The process is simple and automated within the slide printer software. To upgrade the software:



- 1. A VALID SOFTWARE VERSION MUST BE COPIED TO THE ROOT OF A USB MEMORY STICK.
- 2. Plug the USB stick with the New Software version into one of the USB SOCKETS IN the BACK OF the Printer.
- 3. PRESS THE SETTINGS BUTTON
- 4. PRESS THE SOFTWARE BUTTON
- 5. PRESS THE UPGRADE BUTTON



6. IF THERE IS NOT A VALID UPGRADE FILE FOUND IN EITHER USB PORT, A NO UPGRADE FOUND! MESSAGE WILL BE DISPLAYED MOMENTARILY. NO CONFIRMATION OF THE MESSAGE IS REQUIRED.

The date code embedded within the software is used to determine if the software on the USB drive is newer or older than that installed on the printer. Therefore, a file thought to be valid, may not be seen by the system as new.

- No upgrade found!
- 7. IF A VALID UPGRADE FILE IS FOUND AN END-USER-LICENSE AGREEMENT WILL BE DISPLAYED. IF THE CANCEL BUTTON IS PRESSED, THE UPGRADE WILL BE CANCELLED. IF THE CHECK BUTTON IS PRESSED, THE SOFTWARE INSTALLATION WILL CONTINUE.
- 8. PRESS THE CHECK BUTTON
- 9. Press the Yes button
- 10. PRESS OK ON THE INFORMATION BOX, THE PRINTER WILL AUTOMATICALLY RESET VIA A POWER CYCLE TO COMPLETE THE UPGRADE PROCESS. NOTE: THE PRINTER WILL REMAIN ON THE UPGRADE SCREEN WHILE THE UPDATE IS PERFORMED, THE UNIT WILL REMAIN ON THIS SCREEN FOR UP TO A MINUTE.





Found [pisp\_03051900]

Upgrade?

#### **Configuration Files**

#### Factory Default (Resetting XML files)

The user configuration can be restored back to factory default. This will delete the templates and translators set up by the user but will not affect any machine settings.

To perform a Factory reset of the Configuration (XML) files:

- 1. PRESS THE SETTINGS BUTTON
- 2. Press the Software Button
- 3. Press Factory default
- 4. THE PASSCODE WILL NEED TO BE ENTERED TO CONTINUE THE PROCESS. THE PASSCODE IS 7251
- 5. Press the X button to cancel or the check button to confirm.
- 6. ONCE THE CHECK BUTTON IS PRESSED, THE FILES WILL BE RESTORED WITHOUT FURTHER CONFIRMATIONS. THE POWER MUST BY CYCLED FOR THE CHANGE TO BE EFFECTIVE.





#### Export Printer User Configuration (XML)

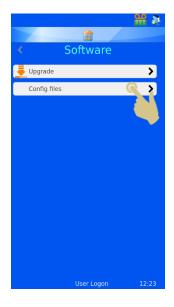
The XML feature allows the user to back up or copy the slide printer user configuration. It is good practice to save a back-up copy of the configuration once the slide printer has been configured. Having a back-up copy will be useful should anything be lost or inadvertently changed in the configuration.

To Export (download) a copy of the XML files:

 PLUG THE USB STICK INTO ONE OF THE USB SOCKETS IN THE BACK OF THE PRINTER. THE USB STICK SHOULD NOT HAVE AN XML FOLDER IN THE ROOT DIRECTORY



- 2. Press the Settings button
- 3. Press the Software Button
- 4. Press the Config files button



5. PRESS EXPORT



6. A CONFIRMATION MESSAGE WILL APPEAR, TO CANCEL THE DOWNLOAD, PRESS NO. TO CONTINUE THE DOWNLOAD PROCESS, PRESS YES.



7. A MESSAGE WILL APPEAR AS THE XML FILES ARE BEING EXPORTED. WHEN THE PROCESS IS COMPLETE, THE XML MENU WILL AGAIN BE DISPLAYED. THE FILES CAN BE COPIED TO OTHER STORAGE DEVICES USING NORMAL FILE COPY METHODS.

Warning: Manually editing the xml files may cause the software to operate incorrectly.



8. If the files are being emailed, it is recommended that they are zipped prior to sending via email.

Import Printer User Configuration (XML)

#### To Import (upload) a copy of the XML files:

- PLUG THE USB STICK INTO ONE OF THE USB SOCKETS IN THE BACK OF THE PRINTER. THE USB STICK SHOULD HAVE A VALID SET OF XML FILES IN THE ROOT DIRECTORY OF THE DRIVE.

- 2. PRESS THE SETTINGS BUTTON
- 3. Press the Software button
- 4. PRESS THE CONFIG FILES BUTTON

Software

Upgrade

Config files

5. PRESS IMPORT



6. A CONFIRMATION MESSAGE WILL APPEAR, TO CANCEL THE DOWNLOAD, PRESS NO. TO CONTINUE THE DOWNLOAD PROCESS, PRESS YES.

Warning – this process will overwrite the current XML configuration files on the slide printer.



A MESSAGE WILL APPEAR AS THE XML FILES ARE BEING IMPORTED. WHEN THE PROCESS IS COMPLETE, THE XML MENU WILL AGAIN BE DISPLAYED.

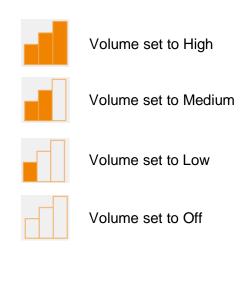
THE POWER MUST BY CYCLED FOR THE CHANGE TO BE EFFECTIVE.



# Sound Menu



There are four sound levels. To adjust the sound level, press the up and down arrows to the desired level.



## Windows Printer Setup

The slide printer can be set up to print labels that are designed and created by label design programs or LIS systems. These labels need to be designed and sent to the printer as a bitmap image. The process to print these labels is much like printing from a computer to a desktop printer using a Windows® driver to manage the queue and send the images to the printer. The connection from the PC or Server to the printer can be either USB or Ethernet connection and can be set up and configured automatically using the Pyramid Innovation drivers. The slide printer hardware is digitally signed and usable with Microsoft Windows® operating systems Versions: Windows 7, Windows 8 and Windows 10 for both 32 and 64 bit operating systems.

The Windows printer is set up automatically like most other printer driver installations, for further information on driver installation, please refer to the Windows Driver manual.



# Config Menu

The Config menu is used to configure the printer to accept data, add the data to the internal database and design the slide labels. There are several steps required to fully configure the unit, the next section describes this process.





#### Data

The data menu sets up and configures the data within the database.



#### **Items**

The Items menu sets up and configuration of the items used by the system



#### **Objects**

The Objects menu sets up items so that Request Forms, Containers, Cassettes and Slides can be automatically identified by the system



#### **Template**

The Templates menu designs the label image configuring the orientation of text and numbers



#### **Translator**

The Translator enables incoming data to be used to by the Template when creating new label designs



#### Data Menu

#### **Export**

**Import** 

Export as CSV

The export feature downloads the onboard database to an external drive in csv format. To use this feature, insert a memory stick into a slide printer USB port and press the csv button on the Export data menu.





# Import is used to import different types of files onto the printer. These files will be either text files or image files, depending on the system sending the files. It is critical that the unit is configured prior to sending any type of file to the printer. If the printer is not set to the correct type of file and a file is sent, the unit may reset or

Several formats are supported, the appropriate format must be selected prior to sending files to the printer.

display something unexpected. and print slide label images.



A data file can be sent directly to the Pyramid Innovations
Windows driver or placed into the Hot Folder (cache folder). The
Windows driver will automatically retrieve files from the hot folder
and send them to the printer.

Pi printer driver/folder is used to send any image file or text delimited file.

The other printer driver is used when sending files from other types of Windows drivers or LabWriter software.

For additional information on setting up the Windows driver, see the Pyramid Innovation Windows Printer Operator Guide.

#### Manage Database

This menu is used to manage, export or reset data stored on the printer.

#### Oldest Days

Sets the number of days data will be held on the slide printer

#### Max Transactions

Sets the total number of transactions that will be held on the slide printer

#### Reset Database

Deletes all slide printer data





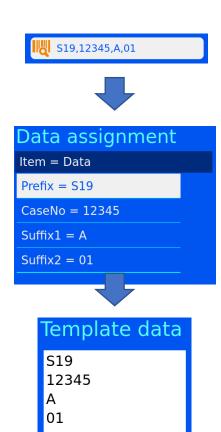
#### Using the Internal Label Design Function

The slide printer uses and internal label design feature the convert normal text to a printable label. The data can be sent to the printer using several methods. Data can be sent to the printer as a text file and data can be typed in from a keyboard. The integrated barcode scanner can scan barcodes and send data automatically to the scan bar at the top of the home screen. This data can also be used within software menus and also by the internal label design software to create printable slide labels. The label is designed using several processes within the Data Menu that convert the data to label image. A simplified example of the process is shown below. Each step will be further explained in this section of the operator guide.

Delimited data is sent to the software via the barcode scanner, on-screen keyboard or Generic Text Only Windows driver. The data is captured in the scan box.

The data is delimited by the internal data translator. The translator converts the delimited text and imports it into the slide printer's internal database.

The template imports data from the database and organizes the data onto a 1 x 1-inch label design. The items can be moved around and font and font size adjusted to achieve a perfect label.



# Setting up a Basic Label Design

There are four steps to setting up the data import / label design configuration.

#### The steps are:

- · Configure the Items
- Configure the Objects
- Configure the Translator
- Configure the Template





#### **Items**

The Items menu allows setup and configuration of the items used by the system



#### **Objects**

The Objects menu allows setup of items so that Request Forms, Containers, Cassettes and Slides can be automatically identified by the system



#### **Template**

The Templates menu designs the label image configuring the orientation of text and numbers



#### **Translator**

The Translator enables incoming data to be used to by the Template when creating new label designs



# Items Menu

Data items are used to format data and display data in templates. The Items are fields within the database. The database appears much like an Excel worksheet with the Item names across the top of the sheet and the data organized into columns below the headers.

1	Α	В	С	D	Е	F	G
1	Prefix	Case No	Suffix 1	Suffix 2	Generic 1	Generic 2	Generic 3
2							
3							
4							
5							
6							
7							
8							

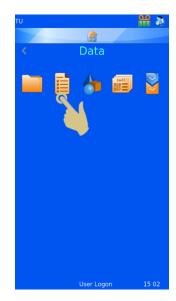
There is a fixed set of Items in the printer software, these Items can be modified. New items cannot be added, nor can Items be deleted. The Items menu is used to modify Items, customizing it to the laboratory staff preference. An example of editing the Generic 1 Item is shown below.

- 1. PRESS SETTINGS
- 2. PRESS DATA



3. PRESS ITEMS

- 4. SCROLL TO AND SELECT GENERIC 1
- 5. PRESS THE EDIT BUTTON





#### Name

Name is the displayed Name of the item; this can be edited but must not be named the same as any another item.

#### Data Type

This is used to select specific type of data that will be sent to the database. Choices are Text, Numeric, List and Datetime.

#### **Character Count**

This should be set to the maximum number of characters that might be sent to this specific item.

#### **Default Text**

This is the default data that will populate an item. If data is sent from an external source, it will overwrite this data.



- 6. SELECT THE NAME, THEN PRESS THE EDIT BUTTON
- 7. ENTER "CONTAINER"
- 8. PRESS THE CHECK BUTTON

You can see below that column E item has been changed to Container.

4	А	В	С	D	Е	F	G
1	Prefix	Case No	Suffix 1	Suffix 2	Container	Generic 2	Generic 3
2							
3							
4							
5							
6							
7							
8							

Once data has been captured in the database, it will appear similar to the image below:

4	Α	В	С	D	Е	F	G
1	Prefix	Case No	Suffix 1	Suffix 2	Container	Generic 2	Generic 3
2	S19	12345	Α	01			
3							
4							
5							
6							
7							
8							

# **Translators**

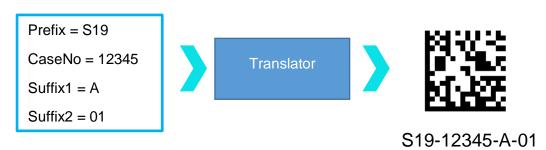
Translators are used to control how incoming and outgoing data is filtered and formatted.

Incoming data is passed through a Translator to extract sections of data and move it into data items.

Outgoing data is created by using a Translator to build a text string of data items, with or without delimiters.



Example outgoing data used to create a printed barcode



#### Delimited data

Delimiters are used to separate data elements; in this case, the dash is used as the delimiter. The data elements can vary in length.

S19-12345-A-01

Fixed length data

Fixed length data has data elements of fixed length.

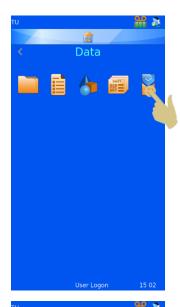
S1912345A01

# Adding a Translator- Delimited data

- 1. PRESS SETTINGS
- 2. PRESS DATA
- 3. PRESS TRANSLATOR

4. PRESS ADD

- 5. Type a name for the translator
- 6. Press the check button





7. THE SCANCODE OR ENTER CODE BOX WILL OPEN WITH NO DATA IN THE BOX.

- 8. THE DATA CAN BE EITHER TYPED IN USING THE KEYBOARD,
  SCANNED IN USING THE INTEGRATED SCANNER OR SENT FROM
  THE WINDOWS DRIVER SOFTWARE. THE DATA SHOULD APPEAR
  IN THE SCANCODE BOX.
- 9. PRESS THE CHECK BUTTON
- 10. THE SELECT DELIMITER BOX WILL OPEN. THE TRANSLATOR
  WILL AUTOMATICALLY HIGHLIGHT A DELIMITER IF ONE IS FOUND
  WITHIN THE STRING OF DATA. IF THIS DELIMITER IS TO BE USED,
  PRESS THE CHECK BUTTON.

- 11. If A DIFFERENT DELIMITER IS REQUIRED, SELECT THAT DELIMITER AND PRESS THE CHECK BUTTON.
- 12. THE TRANSLATOR WILL BE CREATED







### Translator Menu



#### Name

This is the name of the translator. To change the translator name, select name then edit the name and press the check button.

#### Object

This selects the Object that is to be linked to the translator. To change this, select Object and choose from the dropdown menu.

#### Code

Shows the code used to create the translator or a more recent code from the scan box. It is not possible to modify the data in this box.

#### **Item Assignments**

This identifies the item assigned specific data in the translation process.

13. TO ADD ADDITIONAL DELIMITERS, PRESS DELIMITERS.



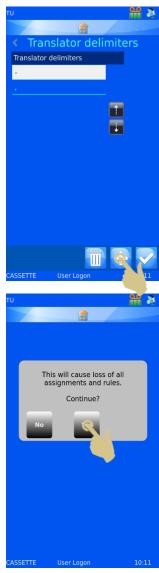
14. THE LIST OF DELIMITERS USED IN THE TRANSLATOR ARE DISPLAYED. TO ADD NEW DELIMITERS, PRESS THE PLUS BUTTON.

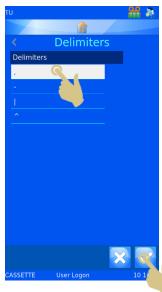
15. A CONFIRMATION WINDOW WILL OPEN. TO CONFIRM THE CHANGE, PRESS YES.

NOTE: THIS WILL CAUSE LOSS OF ALL ASSIGNMENTS AND RULES.

16. SELECT THE REQUIRED DELIMITER AND PRESS THE CHECK BUTTON.

TO ADD ADDITIONAL DELIMITERS, REPEAT STEPS 13 - 15





#### Item Assignments

17. TO CHANGE AN ITEM ASSIGNMENT, SELECT THE ITEM AND PRESS THE EDIT BUTTON.

- 18. THE CURRENT ASSIGNED ITEM WILL BE HIGHLIGHTED.
- 19. PRESS THE UP OR DOWN BUTTONS TO DISPLAY ADDITIONAL ITEMS.

- 20. SELECT THE NEW ITEM
- 21. PRESS THE CHECK BUTTON



- 22. THE NEW ASSIGNMENT WILL BE DISPLAYED
- 23. ONCE ALL ASSIGNMENTS ARE CORRECT, PRESS THE CHECK BUTTON

# Data assignment Item = Data Prefix = S19 CaseNo = 12345 Generic6 = A Suffix2 = 01 CASSETTE User Logon 05:1

#### **Translator Properties**

The list if delimiters and the order in which the translator populates data items can bey customized using the translator properties menu. From the Translators menu, press the settings button.



#### **Delimiters**

Delimiters can be added to the available list.

1. TO ADD A DELIMITER, PRESS THE DELIMITERS BUTTON.

Translator Properties

Delimiters

Assignment order

2. PRESS THE PLUS BUTTON.

- AN ENTRY BOX WILL OPEN WITH AN ON-SCREEN KEYBOARD. A
  NEW DELIMITER CAN BE TYPED IN OR SCANNED IN THROUGH
  THE INTEGRATED SCANNER.
- 4. IF THE ON-SCREEN KEYBOARD DOES NOT HAVE THE DESIRED DELIMITER, SCAN A BARCODE WITH THE DELIMITER INCLUDED. DELETE ALL ADDITIONAL CHARACTERS UNTIL ONLY THE DELIMITER REMAINS AND PRESS THE CHECK BUTTON.



#### Assignment order

The order in which the data is automatically assigned can be adjusted for local preferences. To change the order:

1. PRESS THE ASSIGNMENT ORDER BUTTON





2. PRESS THE SOLID UP AND DOWN ARROWS TO SCROLL THE LIST UP AND DOWN.



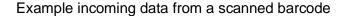
- 3. PRESS THE DOTTED ARROWS TO MOVE THE HIGHLIGHTED ITEM UP AND DOWN THE LIST
- 4. ONCE THE ITEMS ARE IN THE REQUIRED ORDER, PRESS THE CHECK BUTTON

THIS CHANGE WILL NOT AFFECT EXISTING TRANSLATORS. ANY NEW TRANSLATORS CREATED WILL ASSIGN DATA TO ITEMS USING THE MODIFIED ORDER.



# Fixed Length Translator

The fixed length translator is used to divide data that does not include delimiting characters. The fixed length translator uses number of spaces to delimit the data, therefore the data must always be the same length. If the length of data is changed, the data will not be delimited in the expected way.





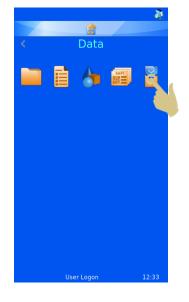
Example outgoing data used to create a printed barcode



S1912345A01

#### Adding a Translator- Fixed Length data

- 1. PRESS SETTINGS
- 2. PRESS DATA
- 3. PRESS TRANSLATOR

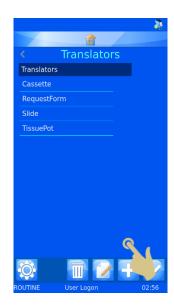


4. PRESS ADD



6. Press the check button

7. THE SCANCODE OR ENTER CODE BOX WILL OPEN WITH NO DATA IN THE BOX.







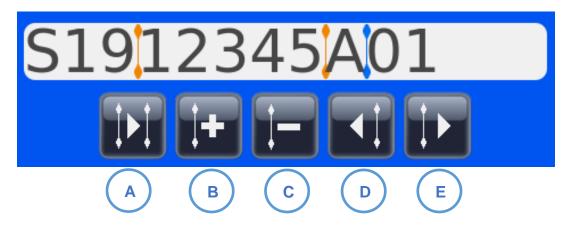
- 8. THE DATA CAN BE EITHER TYPED IN USING THE KEYBOARD,
  SCANNED IN USING THE INTEGRATED SCANNER OR SENT FROM
  THE WINDOWS DRIVER. THE DATA SHOULD APPEAR IN THE
  SCANCODE BOX.
- 9. PRESS THE CHECK BUTTON

- 10. THE SELECT DELIMITER BOX WILL OPEN. THE TRANSLATOR WILL NOT SEE A DELIMITER, SO WILL OFFER THE NONE OPTION.
- 11. PRESS THE CHECK BUTTON.



#### Dividing up the data string

The Data string has to be divided up into the required data elements.



A. Select next divider

Data Divider



- B. Add a new divider
- C. Remove selected divider
- D. Move divider one character to the left
- Selected Divider
- E. Move divider one character to the right



12. TO ADD A NEW DIVIDER, PRESS THE PLUS BUTTON



13. THE DIVIDER WILL APPEAR IN THE FIRST AVAILABLE SPACE, THE DIVIDER CAN BE MOVED TO THE RIGHT BY PRESSING THE RIGHT ARROW. IN THE EXAMPLE, WE WILL MOVE THE DIVIDER RIGHT TWO SPACES BY PRESSING THE RIGHT ARROW TWICE.



- 14. THE DIVIDER SHOULD HAVE MOVED TO THE RIGHT TWO SPACES

  AND \* (S19) SHOULD BE LISTED IN THE FIRST BOX UNDER ITEM

  = DATA
- 15. PRESS THE ADD DIVIDER BUTTON

- 16. A SECOND DIVIDER SHOULD APPEAR IN THE NEXT AVAILABLE SPACE
- 17. PRESS THE RIGHT BUTTON TO CAPTURE THE NEXT DATA BLOCK. IN THIS EXAMPLE THE RIGHT ARROW BUTTON WILL BE PRESSED FOUR TIMES.





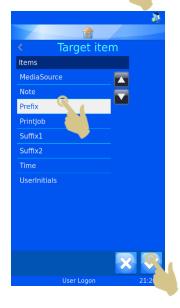
- 18. THE DIVIDER WILL HAVE MOVED FOUR SPACES TO THE RIGHT
- 19. PRESS THE ADD DIVIDER BUTTON

- 20. THE DATA IS NOW DELIMITED BASED ON NUMBER OF SPACES
- 21. TO ASSIGN THE FIRST DATA BLOCK TO AN ITEM, PRESS THE EDIT BUTTON WITH THE FIRST BLOCK HIGHLIGHTED

- 22. PRESS THE TARGET ITEM
- 23. PRESS THE CHECK BUTTON
- 24. REPEAT THIS UNTIL ALL DATA BLOCKS HAVE BEEN ASSIGNED TO ITEMS.



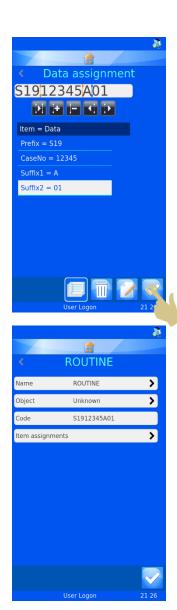




#### 25. PRESS THE CHECK BUTTON

If required, the object can be assigned

The translator is now created and ready for use.





# Template Menu

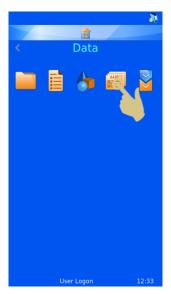
Templates organize the data fields and barcodes to a printable label. You can design the layout utilising fonts, font sizes and barcodes. It is important to try and keep some white space around the edge of the template and around barcodes.

Template creation is made easier if a Translator is selected when creating a new Template. Selecting a translator will automatically populate the template with the items used in the translator reducing the effort needed to create the new template.

## Creating a New Template

- 1. PRESS SETTINGS
- 2. PRESS DATA
- 3. PRESS TEMPLATE







5. THE NAME MENU WILL OPEN

- 6. ENTER THE DESIRED TEMPLATE NAME
- 7. PRESS THE CHECK BUTTON

8. A USE TRANSLATOR? BOX WILL OPEN, IF A TRANSLATOR CAN BE USED, PRESS YES

IF A TRANSLATOR IS NOT USED, ALL LABEL ITEMS WILL NEED TO BE ADDED TO THE TEMPLATE MANUALLY.

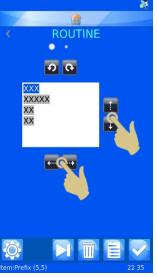


9. SELECT THE TRANSLATOR AND PRESS THE CHECK BUTTON

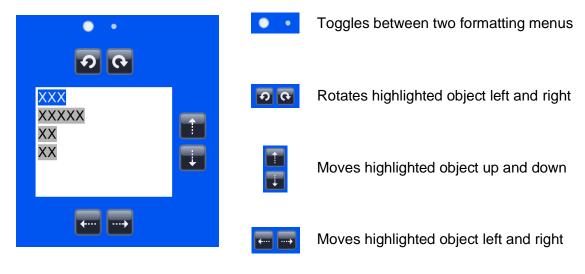


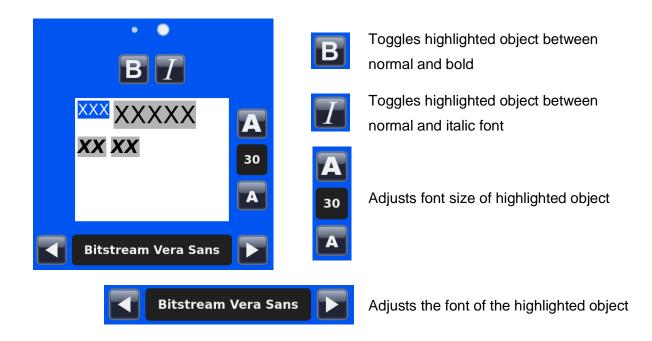






### **Editing the Template**





#### Adding Items to the Template

Additional items can be added to the template providing more information than is included in the translator data. These items will need to be added manually and will need minimal configuration. When printing slides, the additional data to populate these items will need to

be entered. The items default setting will be displayed and can be changed by entering the data from a keyboard, selecting from a dropdown menu or using an incrementing setting.

From the Template menu

1. PRESS THE ITEMS BUTTON

- 2. A LIST OF CURRENT ITEMS WILL BE DISPLAYED
- 3. PRESS THE PLUS BUTTON

- 4. THE LIST OF ITEMS WILL BE DISPLAYED, SELECT THE CORRECT ITEM
- 5. PRESS THE CHECK BUTTON



#### THE ITEM CONFIGURATION MENU WILL APPEAR



**Show on Template** - when this is checked, the item will show on the template for printing.

**Normal** - When checked will be displayed on the template but the item will not be able to be edited.

**Incrementor** - when this is checked, the item will increment with each additional slide

**Barcode** - The item will be displayed as a barcode and will need additional configuration

**User edit** - when this is checked, the item will be able to be edited prior to printing

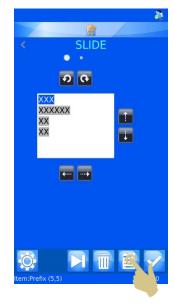
Note: The Normal, Incrementor, Barcode and User edit are unique and only one can be checked at any time. If an unchecked box is checked, the remaining three will be automatically unchecked.

## Adding Barcodes to the Template

A barcode can be added to the template for printing purposes.

The barcode requires additional configuration which is explained further here.

To create a barcode from the template editor menu



1. PRESS THE ITEMS BUTTON

2. PRESS THE PLUS BUTTON

- 3. SELECT THE ITEM
- 4. PRESS THE CHECK BUTTON

- 5. THE ITEM PROPERTIES MENU WILL BE DISPLAYED
- 6. CHECK THE BARCODE BOX



- 7. THE BARCODE SETTINGS MENU WILL APPEAR
- 8. SELECT THE CORRECT TRANSLATOR
- 9. SELECT THE DESIRED SYMBOLOGY
- 10. SELECT CHECK DIGIT TYPE IF REQUIRED
- 11. SELECT SIZE OF BARCODE. REGARDLESS OF THIS SELECTION,
  THE BARCODE WILL AUTOMATICALLY INCREASE IN SIZE WHEN
  NEEDED TO PRINT A QUALITY BARCODE
- 12. PRESS THE CHECK BUTTON, THE TEMPLATE WITH THE BARCODE WILL BE DISPLAYED. THE BARCODE CAN BE ORIENTED USING THE DIRECTIONAL BUTTONS.
- 13. PRESS THE CHECK BUTTON WHEN FINISHED



## **Template Settings**

The template settings are accessed by pressing the settings button on a template. The settings are unique to the selected template, each template has its own settings menu.





The Name button is used to change the name of the template



The Translator button is used to select a translator to be used with the template



The Heat button is used to adjust the heat level used by the template when printing. The setting range is 0-9 where 0 is the lowest setting and 9 is the highest setting

### Setting the Heat

The heat setting is adjustable to compensate for variation in slide surface. Each slide manufacturer will provide a slightly different surface, the smoother the slide, the less heat required to transfer the print. Generally, the lowest heat setting that achieves good print results should be used for best performance.

# **Advanced Printing Functions**

## **Template Editor**

Any of the items that were set up for user edit when creating the template can be edited to add specific information to the slide label. The information in these editable items is unique to each slide; not all slides are required to have the same data.

#### To edit template items

1. PRESS THE LABEL AREA OF THE SLIDE

2. THE TEMPLATE EDITOR WILL BE DISPLAYED, ANY EDITABLE ITEMS WILL HAVE A HIGHLIGHT



The tab key toggles between editable items





Editable items can be edited based on the way they were set up in items and the translator. Some items will require information to by entered via a keyboard, while others will use a dropdown box for selection.

Changes to the editable items should be made after the barcode for the case is scanned.

- 3. MAKE THE NECESSARY CHANGES TO EDITABLE ITEMS
- 4. PRESS THE CHECK BUTTON

## **Selecting Templates**

Many different printing templates can be created and used for printing.

To select a different template,

5. Press the template area of the home screen

6. THE TEMPLATE EDITOR WILL BE DISPLAYED, PRESS THE TEMPLATE BUTTON



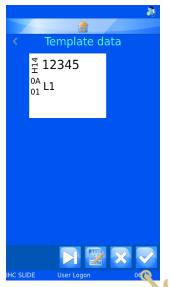




- 7. THE LIST OF TEMPLATES WILL BE DISPLAYED, SELECT THE DESIRED TEMPLATE
- 8. Press the check button



9. THE TEMPLATE EDITOR WILL BE DISPLAYED, PRESS THE CHECK BUTTON



THE ALTERNATE TEMPLATE WILL BE DISPLAYED ON THE HOME SCREEN



## **Creating Slide Sequences**

It is possible to print multiple slides from a single entry of data, this will be referred to as sequence printing. Sequence printing can only be performed using templates where an incrementor is configured.

To create a sequence of slides a user should be logged in the main screen should be displayed.

1. SCAN A BARCODE CONTAINING APPROPRIATE DATA

- 2. THE SCAN BOX SHOULD BE POPULATED WITH DATA
- 3. Press the Sequence button

The create sequence menu should appear.









This box displays the TO and FROM data. Pressing the up and down arrows will increase or decrease the highlighted data. The left box data will be printed on the first slide in the sequence; the data in the right box will be printed on the last slide in the sequence. There will be one slide for each number between the two data.

- 4. TO CREATE A SEQUENCE OF TEN SLIDES, PRESS THE UP ARROW NINE TIMES.
- 5. PRESS THE CHECK BUTTON

- 6. TEN SLIDES WILL BE CREATED
- 7. TO PRINT THE SLIDES, PRESS THE PLAY OR HOPPER BUTTON.





### Creating a Protocol

A protocol is a saved sequence of slides. Once the slide sequence is created, the sequence can be saved as a Protocol so that it can be recalled later. This will allow the user to create batches of slides quickly. Any custom part of the sequence will be saved with the protocol including:

- Template
- Incremented items
- Editable items

Example 1 - save a protocol with edited items

For this example, a user edit item has been created with three choices. H&E, Special and IHC

- 1. SCAN A BARCODE WITH DATA FORMATTED FOR SLIDE
- 2. THE LABEL SHOULD POPULATE WITH THE CORRECT DATA

- 3. CREATE A SEQUENCE OF THREE SLIDES
- 4. Press the move single slide left button

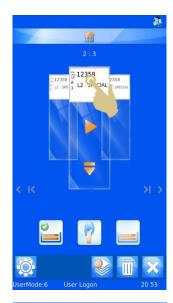


5. PRESS THE LABEL AREA OF THE SLIDE



7. Press the check button

- 8. Press the move single slide left button
- 9. PRESS THE LABEL AREA OF THE SLIDE







- 10. MAKE SELECTION FROM THE DROPDOWN MENU
- 11. PRESS THE CHECK BUTTON



12. YOU SHOULD NOW HAVE A SEQUENCE OF THREE SLIDES WITH UNIQUE DATA ON EACH SLIDE



THE PROTOCOL BUTTON IS USED TO SAVE A PROTOCOL OR RECALL A PROTOCOL

- 13. PRESS THE PROTOCOL BUTTON
- 14. THE PROTOCOL NAME MENU WILL OPEN, ENTER THE DESIRED NAME
- 15. PRESS THE CHECK BUTTON TO SAVE THE PROTOCOL





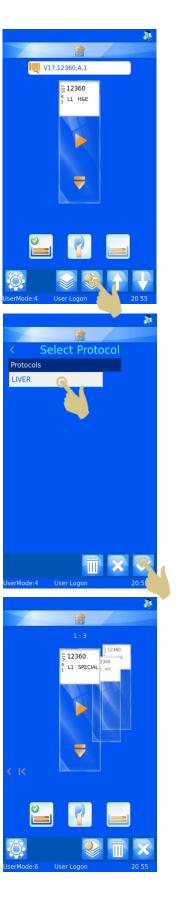
# Recalling a protocol

When a sequence of slides is displayed, the Protocol button opens the Save Protocol menu. If a single slide is displayed the Protocol button opens the Protocol selection List

- 1. SCAN A BARCODE WITH THE APPROPRIATE DATA
- 2. Press the protocol button

- 3. SELECT THE SAVED PROTOCOL
- 4. PRESS THE CHECK BUTTON

5. THE SLIDES SHOULD BE CREATED



Example 2 - save a protocol with edited items and different templates

For this example, two templates have been created and a user edit item has been created with three choices. H&E, Special and IHC

- 1. SCAN A BARCODE WITH DATA FORMATTED FOR SLIDE
- 2. THE LABEL SHOULD POPULATE WITH THE CORRECT DATA

- 3. CREATE A SEQUENCE OF THREE SLIDES
- 4. PRESS THE MOVE SINGLE SLIDE LEFT BUTTON

1;3
212358
212358
212358
A L1 SPECIAL
3 SECUL

5. PRESS THE LABEL AREA OF THE SLIDE





The template button is used to access the list of available templates

6. Press the Template Button

- 7. SELECT A TEMPLATE
- 8. Press the check button

9. Press the check button



- 10. Press the move single slide left button
- 11. PRESS THE LABEL AREA OF THE SLIDE

- 12. MAKE SELECTION FROM THE DROPDOWN MENU
- 13. PRESS THE CHECK BUTTON

- 14. YOU SHOULD NOW HAVE A SEQUENCE OF THREE SLIDES WITH UNIQUE DATA ON EACH SLIDE
- 15. PRESS THE PROTOCOL BUTTON



- 16. THE PROTOCOL NAME MENU WILL OPEN, ENTER THE DESIRED NAME
- 17. PRESS THE CHECK BUTTON TO SAVE THE PROTOCOL



**RECALLING A PROTOCOL** 

- 18. SCAN A BARCODE WITH THE APPROPRIATE DATA
- 19. PRESS THE PROTOCOL BUTTON



- 20. SELECT THE SAVED PROTOCOL
- 21. PRESS THE CHECK BUTTON



#### 22. THE SLIDES SHOULD BE CREATED

Note: To delete protocols, you must be in the Protocol menu. Highlight the protocol to be deleted and press the trash bin button.



# Advanced Hopper Function

The dispense position can be selected manually for each label. It is also possible to use rules or a protocol to automate the selection process. The hopper is selected on the slide printer using an item called MediaSource. The MediaSource can be used within Protocols and Rules to automatically assign the appropriate dispense hopper position.

## Adding MediaSource to a Template

The MediaSource Item can be added to a template. This will allow the user to select the hopper position from within the template prior to printing slides. The show on template and user edit must be checked in order to use manual hopper selection. This can be positioned off the print area so that it does not appear on the slide.



#### **Hopper Selection**

The hopper can be assigned to slides prior to printing. The template must have the MediaSource part of the label and must be shown.

1. PRESS THE LABEL AREA OF THE SLIDE



- 2. TAB IF NECESSARY, TO THE HOPPER SELECTION
- 3. SELECT THE DESIRED HOPPER
- 4. PRESS THE CHECK BUTTON



THE HOPPER CAN BE SET FOR
EVERY SLIDE IN THE QUEUE AND
SAVED AS PART OF THE
PROTOCOL.





# **Translator Rules**

The translator includes a Rules feature that can automate some software and printer function. There are several rules; these can apply change to templates, items, data, hopper, sequence and protocol. The rules will be generally explained in this guide; trial and error may be required to fully understand rule operation.

Rules are applied against items within the translator, these rules compare the incoming data to a rule statement and either apply or not apply the rule. This comparison process is applied every time a record is scanned, entered manually or imported from the Windows printer driver. Within the translator rules can be applied against any or all items. When data is entered, all of the rules in the translator will be applied to the data. One rule may have an effect on other rules, so if you get an unexpected result from the rules, recheck how every rule might affect your data.

#### Creating a New Rule

The rule is created against an item in the translator, to create a new rule:

- 1. Press the settings button
- 2. PRESS THE DATA BUTTON
- 3. PRESS THE TRANSLATOR BUTTON
- 4. SELECT THE TRANSLATOR TO BE EDITED
- 5. PRESS THE EDIT BUTTON



6. Press the item assignments button



- 7. SELECT THE ITEM THAT THE RULE WILL BE CREATED AGAINST
- 8. Press the rules button

9. PRESS THE ADD BUTTON



10. THE RULE NAME BOX WILL OPEN, ENTER A NAME AND PRESS THE CHECK BOX



#### 11. THE RULE CONFIGURATION MENU WILL OPEN

A rule is a function that includes a Test and an Action. The Test is an equation that will produce a pass or fail for the data that the test is run against.

If the Test produces a PASS, the rule action will be carried out.

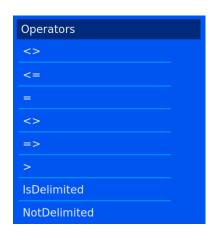
If the Test produces a FAIL, the rule action will not be carried out.



The test compares the Item against a value using an operator



The list of operators includes common formula symbols and an IsDelimited and NotDelimited operator.



this operator determines if the data is not equal to the item

this operator determines if the data is less than or equal to the item

this operator determines if the data is equal to the item

this operator determines if the data is not equal to the item

this operator determines if the data is equal or greater than the item

this operator determines if the data is greater than an item

this operator determines if the data is greater than an item

this operator determines if a specific delimiter is included in the text string

NotDelimited this operator determines if a specific delimiter is not included in the text string

The value is the data that that will be compared against the item data. If the item was S19 and the value was S19 and the operator was set to equals, the test would produce a PASS

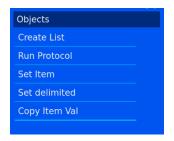
S19 = S19 PASS

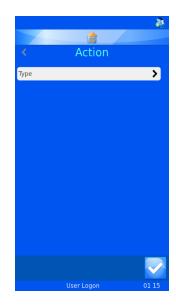
S18 = S19 FAIL

The Action will be applied if the test passed tests. The intended action will need to be set based on a passes test.

From the rule menu, select the action, then select the action type.

The list of objects available to the action are:





#### **Create List**

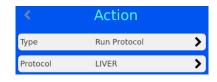
This object creates a sequence of slides based on a list set up in the item properties. The item must be set as a list to use this object.



#### Run Protocol

This object will run the specified protocol when a test is passed. The protocol to run will need to be set in the action.

When this action is selected and a barcode scanned, the screen will automatically populate with the number of slides in the protocol.



#### Set Item

This object will set an item to a specific value when the test is passed. Set item can set any item to a specific value including the item the rule is being run against. The item to set and value must be defined in the rule.



#### Set Delimited

This object will further delimit an item using delimiters not used by the translator. The delimiter index is the data position relative to the delimiter – this means the data ahead of the first delimiter is "0" and the data following the first



delimiter is 1. Item to set is the item where the data should be copied to.

#### Copy Item Val

This object will copy the value of the item to another item. You must set the Item to copy to.



Rules that use IsDelimited and SetDelimited are the most complex. To make this clearer, an example of how these may be used is shown below.

#### Example

For this example, a translator will have already been set up to translate the following data.

S19,12345,A,Liver;H&E

The translator uses only the comma and later the semicolon will be used for IsDelimited and SetDelimited.

#### Creating the new rules

- 1. FROM THE TRANSLATOR MENU, PRESS ITEM ASSIGNMENTS BUTTON
- 2. HIGHLIGHT THE ITEM FOR WHICH THE RULE WILL BE SET
- 3. PRESS THE RULES BUTTON



4. THE RULES MENU WILL APPEAR, PRESS THE ADD BUTTON

- 5. ENTER THE RULE NAME
- 6. Press the check button

- 7. THE MENU WILL APPEAR FOR THE DELIMIT 1 RULE
- 8. PRESS THE TEST BUTTON



9. THE TEST MENU WILL APPEAR, PRESS THE OPERATOR BUTTON



- 10. THE OPERATORS MENU WILL APPEAR, HIGHLIGHT THE ISDELIMITED OPTION
- 11. PRESS THE CHECK BUTTON

12. THE TEST MENU WILL APPEAR, PRESS THE VALUE BUTTON





- 13. ENTER THE DELIMITER INTO THE VALUE BOX
- 14. PRESS THE CHECK BUTTON

15. THE TEST MENU WILL APPEAR WITH THE SELECTIONS DISPLAYED, PRESS THE CHECK BUTTON

16. THE DELIMIT 1 MENU WILL APPEAR, PRESS THE ACTION BUTTON

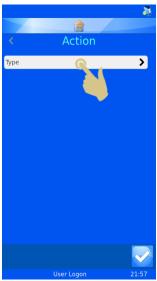


17. PRESS THE TYPE BUTTON



19. PRESS THE CHECK BUTTON

- 20. THE ACTION MENU SHOULD APPEAR. PRESS THE UP ARROW ONCE TO SET THE DELIMITED INDEX TO "0"
- 21. PRESS THE ITEM TO SET BUTTON





- 22. THE SELECT ITEM MENU SHOULD APPEAR, SELECT GENERIC1
- 23. PRESS THE CHECK BUTTON



24. THE DELIMIT 1 MENU SHOULD APPEAR, PRESS THE CHECK BUTTON



25. THE RULES MENU WILL BE DISPLAYED, PRESS THE ADD BUTTON



- 26. THE NAME MENU WILL APPEAR, ENTER THE RULE NAME
- 27. PRESS THE CHECK BUTTON







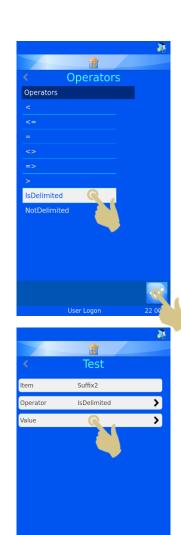
28. THE DELIMIT 2 MENU WILL APPEAR, PRESS THE TEST BUTTON

29. THE TEST MENU WILL APPEAR, PRESS THE OPERATOR BUTTON

- 30. THE OPERATORS MENU WILL APPEAR, HIGHLIGHT THE ISDELIMITED OPERATOR
- 31. PRESS THE CHECK BUTTON

32. THE TEST MENU SHOULD APPEAR, PRESS THE VALUE BUTTON

- 33. THE VALUE MENU SHOULD APPEAR, ENTER THE CORRECT DELIMITER
- 34. PRESS THE CHECK BUTTON



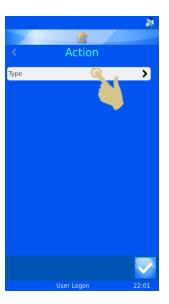


35. THE TEST MENU SHOULD APPEAR, PRESS THE CHECK BUTTON



36. THE DELIMIT 2 MENU SHOULD APPEAR, PRESS THE ACTION BUTTON

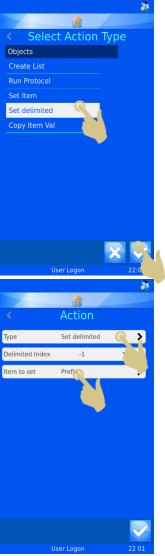
37. THE ACTION MENU SHOULD APPEAR, PRESS THE TYPE BUTTON



THE SELECT ACTION TYPE MENU SHOULD BE DISPLAYED. SELECT THE SET DELIMITED ACTION TYPE

38. PRESS THE CHECK BUTTON

- 39. THE ACTION MENU WILL APPEAR. PRESS THE UP ARROW TWICE TO SET THE DELIMITED INDEX TO 1
- 40. PRESS THE ITEM TO SET BUTTON



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- 41. THE SELECT ITEM MENU SHOULD APPEAR, SELECT THE GENERIC2 ITEM
- 42. PRESS THE CHECK BUTTON

43. THE ACTION MENU SHOULD APPEAR, PRESS THE CHECK BUTTON



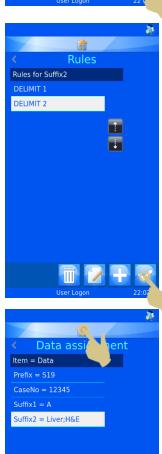


44. THE DELIMIT 2 MENUS SHOULD APPEAR, PRESS THE CHECK BUTTON



45. THE RULES MENU SHOULD APPEAR, PRESS THE CHECK BUTTON

THE DATA ASSIGNMENT MENU SHOULD APPEAR, PRESS THE HOME BUTTON. CREATE A TEMPLATE THAT INCLUDES THE GENERIC 1 AND GENERIC 2 ITEMS, THEN SCAN A BARCODE WITH THE DATA S19,12345,A,Liver;H&E in the barcode, the data should populate the items correctly.



## **Troubleshooting**

## **Print Quality**

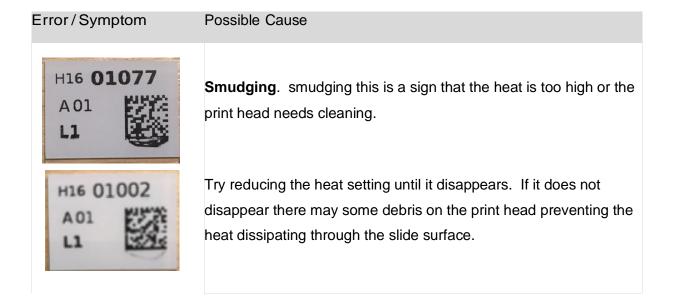
Poor print quality is normally caused by flaws or debris on the printable surface of the slide. To ensure the best print quality, the printable surface must be of uniform thickness across the entire width of the slide, it must be smooth and free of any clumps or dust embedded in the coating.

The quality of the slides printing surface determines the print quality. You cannot improve print quality by changing settings if the slide surface is low quality.

When troubleshooting, compare the slides in question against a slide type known to produce good quality and consistent print.

Different slide types may need to have different heat settings. It is important to use the lowest heat setting possible.

Use the table below to diagnose quality problems.





**Light Patches**. This caused by an uneven or inconsistent surface. Low quality slides, defective slides or slides that are not thermal printable (inkjet) may be the cause.

Do not adjust the heat setting.



**Horizontal Line**. A horizontal line through print is cause by a small bump on the slide. This causes the entire print head to lift at this point so the effect of the bump is extended to the left and right of the bump. Low quality or defective slides may be the cause.

It can also be caused by the tape being dragged by the print head. This can be a sign that the heat setting is too high. If this is seen repeatedly reduce the heat setting.



Random Missing Area (Print Surface Intact). This is caused by a rough printable surface. Low quality slides, defective slides or slides that are not thermal printable (inkjet) may be the cause.

Do not adjust the heat setting.



**Group of Spots**. This may by cause by dust particles on the slide. Keep the slide clean. Store them in the blue slide cartridge at all times. Avoid handling the slides. Do not remove them from their shrink wrapping until you will be inserting the slides into the blue cartridge.



**Vertical Line**. A line vertically through the entire print is cause by dust or debris on the print head burn line.

If this is seen on every slide the print may need cleaning. Remove the tape and clean the head with a cleaning swab (Part No \*\*\*).

If after cleaning the line is still present, the print head is damaged and needs preplacing.



**Light Printing**. Consistent light printing is caused by insufficient heat or slides that are not thermal printable (inkjet). You may be able to improve quality by increasing the heat setting.



**Vertical lines**. This is caused by a faulty / poor connection on the ribbon cable that links the print head to the circuit board.

Try gently pushing the ribbon cable into the connector on the circuit board and print head.

Try reconnecting the ribbon cable and ensure the connectors are fully connected.

Replace the ribbon cable if the issue persists.

Turn the power off before doing the above.

H17 **01077** 

Missing print / data. This can be caused by a faulty / poor connection on the ribbon cable that links the print head to the circuit board. You may see this and the vertical lines if the connection is faulty. Missing data can be due to incorrect data being sent to the printer so it is important to check this first.

Check that the data sent was correct and that the image displayed was correct.

Try gently pushing the ribbon cable into the connector on the circuit board and print head.

Try reconnecting the ribbon cable and ensure the connectors are fully connected.

Replace the ribbon cable if the issue persists.

Turn the power off before doing the above.

## Slide Requirements

Slides must have a coated frosting. The frosted coating should cover 20mm of the length of the slide. The coating must be of uniform thickness across the entire width of the slide. The SlideMate AS Slide Printer uses thermal transfer print technology. This print technology requires stricter standards on the surface finish and cleanliness of the slide's frosted coating compared to slides that are used with ink jet technology printers. The coating must be smooth and free of any clumps or dust embedded in the coating or print defects will occur.

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### Ribbon Burn – Possible causes

Heat setting set too high.

Follow the Print Quality Setup. Use a slide Known to be good quality as a sanity check.

- Incorrect resistance set for the installed print head.
- Check the resistance on the print head is the same as entered on the printer settings.
- Build-up of debris on the print head.
- Uneven slide surface can cause local tape burn if the head is not in contact with the slide surface.
- The example image shows light print down one side and tape burn under it. This will cause melted tape to build up on the head.
- If the print head has debris stuck on it this can move and hold the head away from the slide causing an air gap. The heat cannot transfer to the slide resulting in the head over heating.



- Take the ribbon out and inspect the print head from the top and bottom.
- Print head printing when not in full contact with the slide.

- This can be caused by debris on the print head. It can also be as a result of a slide jam.
- It is important that no more than 10 slides are allowed to collect in the collection guide.
- The printer cannot detect a build-up of slides on the collection guide. It detects the slide exiting the printer.
- If slides are allowed to back up, they will eventually prevent slides exiting the printer and causing a jam.
- If a slide cannot exit the print mechanism the next slide my drop through the bottom stop and be in the wrong position for printing. This will cause the print head to print in air and overheat resulting in melted or broken ribbon.



 The head will require cleaning and the Print Head Recovery process should be followed.

# Icon Glossary



Information



Data



Date and Time



Display



International



Keyboard



Network



Printer



Software



Sound



User



Items



Objects



Templates

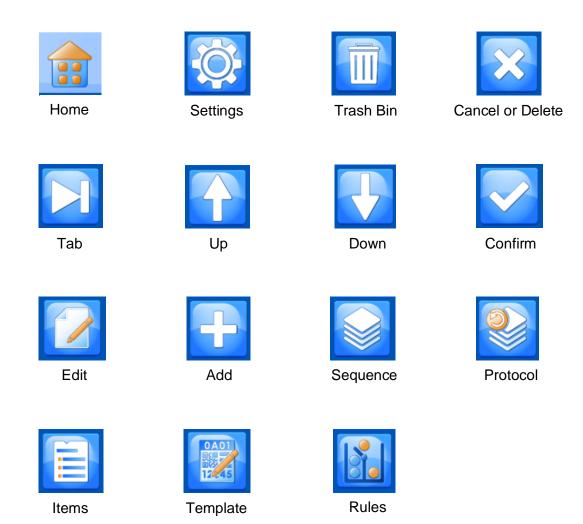


**Translators** 



Data

# **Button Glossary**



# **Printer Specifications**

Instrument	
Dimensions	165mm Width x 355mm Deep x 412mm High
Weight	6.2Kg
Input Voltage	24V DC
Current	1.5A
Print resolution	300 dpi
Print speed	3-5 seconds typical (full area print)
Slide tolerances	76.0mm – 76.2mm x 25.55mm – 26.00mm x 1.00mm – 1.20mm
Environment	Altitude up to 2,000m Temperature 5 °C to 40 °C
	Recommended +15°C to +30 °C (+59 °F to +86 °F) Performance may deteriorate if operated outside recommended range.
Storage environment	-25 °C to +45 °C (-13 °F to 113 °F) Short period only
Relative Humidity	Max. 80% RH up to 31°C Decreasing linearly to 50% RH at 40°C
Pollution	Level 2
Over voltage category	II

# Consumables and accessories

Description	Part Ref	
Printer Ribbon	P21020-E	
Power adaptor	SP50008	
Input:100-240V ~ 1.1A, 50-60Hz		
Output: 24V DC 1.5A		
Mains lead UK	SP50009	
Mains lead EU	SP50010	
Mains lead USA	SP50007	
Mains lead, China	SP50015	
Mains lead, Japan	SP50016	
Print head cleaning kit	P30001-E	
Slide Dispense Hopper	PYD-PRT-050	

# Appendix A

### Recommended Slides Types

Manufacturer / Brand	Recommended heat setting
Thermo Scientific™ Superfrost™	9
Thermo Scientific™ Colorfrost™	9
Thermo Scientific™ Polysine™	9
Thermo Scientific™ Permafrost™ Economy	9
Leica Permaflex	6
Cellpath Whitecoat	7

## Appendix B

## Product return Safety Declaration Form

#### Part1 Decontamination Certificate

Any instrument or part of any instrument must be clean before being returned, and where necessary accompanied by a completed Decontamination Certificate. Should the instrument or any part of it be received in an unclean condition, or Pyramid Innovation Ltd consider it to be a hazard, the instrument or part will be returned unrepaired at the expense of the customer.

It is important that the certificate is forwarded by post or fax, and a copy attached to the exterior of the container. Containers will not be opened until the company is in possession of the required certificate.

This form MUST be completed by the customer and NOT by a Distributor or distributor employee.

If an instrument or part is to be returned to Pyramid Innovation Ltd, please note the following.

- 1. If the instrument or any part of it has been exposed to, or been in contact with potential pathogenic or radioactive material, it is essential that it is decontaminated.
- 2. Set procedures are laid down in the European Health and Safety Directives for decontamination. To avoid any misunderstanding, we request that all instruments or parts returned to us must be accompanied by a certificate stating the following:

We certify that this (Model)	
Serial No	

- Has not been exposed to pathogenic, radioactive or other hazardous material and has been cleaned.
- Has been decontaminated and cleaned (if exposed to the above) according to approved procedures following
  exposure to:

Has the instrument been used for work with human or animal Transmissible Spociform Encephalopathies, e.g. Creutzfeld-Jacob disease, Scrapie or BSE?

#### YES / NO

If yes, please contact Pyramid Innovation service before taking any further action.

Signed	Position
Name (Block Capitals)	
Company or Organization	
Full Address	

### Part 2 Guidelines for Returning Instruments

Please use the checklist below to ensure that the instrument being returned is ready for collection.	
All reagents / wax removed from instrument, including vapour traps (if applicable)	
Accessories are secured / itemised	
Instrument has had transit clamps fitted as per Operator Guide (if applicable)	
Instrument is packed in original packaging	
RMA No Carrier	
For Attention of	